

Job Title:	1:1 Teaching Assistant (Grade 2)
Conditions of Service:	Term Time Only plus 5 TE Days
Line managed:	SENDCo and supervised by Headteacher
Directed by:	Managed and directed by the Class Teacher

Purpose of Role

To specifically support a named child who has Special Educational Needs and needs one to one support. To support the classroom teacher with their responsibility for the development and education of children, including those with special physical, emotional and educational needs, by utilising detailed knowledge and specialist skills.

'Flourishing Through Love and Nurture'

Outline of Responsibilities and Tasks

- To follow and implement school vision, values and associated policies and procedures to ensure a safe and flourishing environment for all children.
- Supervise the activities of individuals or groups of children to ensure their safety and facilitate their academic, physical and emotional development.
- Use specialist skills to undertake those activities necessary to meet the physical and emotional needs of pupils.
- To foster the intellectual and social development of the named child.
- Undertake those activities necessary to meet the physical and emotional needs of the individual and groups of children (when necessary), including pupils with educational, physical or emotional special needs.
- To assist the teacher in the delivery of a bespoke and personalised curriculum.
- To monitor and report individual children's progress, achievements and developmental needs to the classroom teacher and / or SENCo.
- To assist other staff and supervise children as directed during lunchtime, while children are eating and/or during playtime.
- To maintain personal and professional development to meet the changing demands of the job, participate in appropriate training.

Job Responsibilities may also include:

Under the direction and control of the Classroom Teacher-

- To assist the teacher with learning activities generally in the classroom.
- Contributing to the writing of Individual Education Plans, attending SEN reviews and other relevant meetings when appropriate.
- To carry out appropriate activities as planned within the classroom or with groups of pupils.

- To support in the preparation and development of the children's learning environment.
- To prepare and organise teaching resources including the checking and maintaining of classroom equipment and materials.
- To assist the teacher in liaising with parents and professionals.
- To assist at an appropriate level with the provision of general care and welfare of children including personal hygiene, first aid, administering of medication. This list is not exhaustive.

Safeguarding

- To follow the school's safeguarding and child protection policy and procedures including record keeping and reporting.
- To report any incidents that cause concern including: behaviour, wellbeing and mental health.

Specific Responsibilities

In addition to your general teaching assistant responsibilities you will:

Look after named child through delivering a personalised and engaging curriculum.

Foster collaborative, supportive and open relationships with families.

The school is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure and online checks.