JOB DESCRIPTION

Job Title: KS2 Teaching Assistant (TA2)
Directorate/School: Children, Families and Communities
Hours: 32.5 hours per week - - 8.30am to 3.30pm (term time only - Monday to Friday with 30 minutes unpaid lunch break)
Start: 4th January 2027 and subject to completion of all references, DBS and medical clearance
Grade: SCP5
Salary Scale: £26,427 (fte) per annum
Reporting To: Class Teachers and SLT

JOB PURPOSE
To support the Year 5 and Year 6 classroom teachers with their responsibility for the development and education of children, including those with special educational needs, by utilising detailed knowledge and specialist skills.

Duties and responsibilities
All of the tasks and responsibilities for Grade 2 and in addition to those:

- Work under the direction of the class teachers to support teaching and learning across Year 5 and Year 6.
- Deliver high-quality support within whole-class lessons, adapting approaches to meet the needs of individual pupils.
- Plan, deliver and evaluate intervention programmes for individuals and small groups to accelerate pupil progress.
- Support pupils in developing their literacy, numeracy and wider curriculum skills.
- Provide targeted support for pupils with SEND, disadvantaged pupils and those requiring additional intervention.
- Assist in the preparation, organisation and maintenance of learning resources and classroom environments.
- Promote pupils' independence, confidence and resilience in their learning.
- Monitor, record and report on pupil progress, engagement and achievement, providing feedback to teachers as required.
- Support the implementation of provision maps, support plans, EHCP outcomes and other pupil support programmes.
- Reinforce the school's behaviour policy and promote positive attitudes to learning.
- Support pupils' emotional wellbeing, social development and inclusion within the classroom and wider school environment.
- Assist with the administration and preparation for statutory assessments, including Key Stage 2 SATs.
- Supervise pupils during educational visits, enrichment activities and other school events as required.
- Attend relevant meetings, training and professional development opportunities.
- Establish positive and professional relationships with pupils, staff, parents and external professionals.
- Maintain high standards of confidentiality and professionalism at all times.
- Contribute to the safeguarding and welfare of all pupils, adhering to school policies and procedures.
- Undertake other duties commensurate with the grade of the post as reasonably directed by the Headteacher.

Specific Responsibility for Interventions

- Identify, alongside teachers, pupils who would benefit from additional support.
- Deliver evidence-based intervention programmes in reading, writing, mathematics and other identified areas of need.
- Track and record the impact of interventions using agreed assessment and monitoring systems.
- Adapt intervention programmes in response to pupil progress and feedback from teaching staff.
- Liaise with teachers and SENDCo to ensure intervention support is targeted and effective.

QUALIFICATIONS REQUIRED (ESSENTIAL)
Qualified Status NVQ Level 2 minimum

SUPERVISORY RESPONSIBILITY
No staff supervision.

SUPERVISION RECEIVED
Classroom teacher/designated supervisor.

PRINCIPAL CONTACTS
Pupils, parents, classroom teacher/supervisor, other professional groups, other Teaching Assistants.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Staff will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. This job description will be reviewed annually and the headteacher reserves the right to alter the content of this job description, after consultation with the post-holder, to reflect changes to the job or services provided, without altering the general character or level of responsibility.

KS2 TEACHING ASSISTANT: Grade 2
Person Specification

Criteria	Essential	Desirable	Method of assessment
Experience	▪ Supporting pupils in upper Key Stage 2 (Years 5 and 6)	▪ Supporting children from Key Stage 1 to Year 6	Application form and interview
Skills and attributes	▪ Strong understanding of the Year 5 and Year 6 curriculum and age-related expectations. ▪ Ability to deliver high-quality intervention programmes for individuals and small groups. ▪ Experience supporting pupils with a range of needs, including SEND, SEMH and disadvantaged pupils. ▪ Ability to adapt learning activities to meet the needs of individual learners. ▪ Strong behaviour management skills and the ability to promote positive learning behaviours. ▪ Excellent literacy and numeracy skills to support pupil learning effectively. ▪ Ability to work collaboratively with teachers to plan, deliver and evaluate support. ▪ Strong organisational skills and the ability to work across multiple classes and priorities. ▪ Competent ICT skills and confidence using technology to support teaching and learning. ▪ Knowledge and understanding of safeguarding and child protection procedures.	▪ Experience of delivering evidence-based intervention programmes. ▪ Experience supporting pupils with EHCPs and implementing provision plans. ▪ Knowledge of statutory assessments, including KS2 SATs preparation and administration. ▪ Experience of supporting pupils with speech, language and communication needs. ▪ Experience of using assessment information to inform interventions. ▪ First Aid qualification or willingness to undertake training. ▪ Experience leading small-group learning activities independently.	Application form, interview and references. In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including: ▪ motivation to work with children and young people ▪ ability to form and maintain appropriate relationships and personal boundaries with children and young people

Personal qualities	▪ Commitment to helping every child achieve their potential. ▪ High expectations of achievement, behaviour and presentation. ▪ Calm, patient and nurturing approach when supporting pupils. ▪ Excellent communication and interpersonal skills. ▪ Flexible and adaptable, responding positively to changing needs and priorities. ▪ Reliable, professional and able to maintain confidentiality. ▪ Ability to work effectively as part of a team whilst using initiative independently. ▪ Positive role model for pupils. ▪ Commitment to the values, ethos and vision of the school. ▪ Willingness to undertake relevant training and professional development.	▪ Enthusiastic and proactive approach to supporting school life. ▪ Commitment to inclusion and equality of opportunity. ▪ Resilient and able to remain positive under pressure. ▪ Reflective practitioner who actively seeks to improve practice. ▪ Willingness to contribute to extracurricular activities, educational visits and wider school events. ▪ Sense of humour and ability to build positive relationships with pupils, staff and families.	Application form, references and interview
Education and qualifications	▪ GCSE Grade C/4 or above (or equivalent) in English and Mathematics. ▪ Level 2 qualification in Supporting Teaching and Learning, Teaching Assistant qualification, or equivalent experience. ▪ Evidence of continuing professional development relevant to the role. ▪ Commitment to safeguarding training and compliance with statutory requirements.	▪ Paediatric or Emergency First Aid qualification. ▪ Training in supporting pupils with SEND, including ASD, ADHD, Speech & Language Needs or SEMH needs. ▪ Qualifications or training relating to intervention programmes, literacy support or numeracy support. ▪ ELSA, Thrive, Precision Teaching, Team Teach or equivalent training. ▪ Relevant safeguarding, behaviour management or mental health training.	Application form and certificates

The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment