



PERSON SPECIFICATION

Assistant Caretaker

CRITERIA	ESSENTIAL	DESIRABLE
EDUCATION/ QUALIFICATIONS	Good written and communication skills	Any other qualifications relevant to the post, e.g. Health & Safety, COSHH, First Aid
EXPERIENCE AND KNOWLEDGE	Carry out a range of maintenance and DIY tasks across a working environment	
SKILLS & ABILITIES	Ability to maintain a safe and clean environment to a high standard Knowledge and experience of DIY and decorating skills Ability to use tools/machinery across the school to deliver tasks to a high standard Organisation skills and prioritise Communicate well with a positive response and a can-do attitude	Recent and relevant experience and evidence of working effectively within an environment of adults and children
TRAINING	To undertake relevant training to complete the required tasks around the school Attend elements of TED days across the academic year	Evidence of training in previous roles relevant to the post
OTHER	Flexibility and ability to work as part of a team Clear understanding of Safeguarding Belief in equal opportunities and a commitment to safeguarding and fundamental British values A caring and inclusive attitude to working with children. Sense of humour	

