

## Harvington C of E First and Nursery School



### Job Description 1:1 Teaching Assistant-Grade 3 with Level 2+ BSL

#### Directly responsible to: SENCo

#### Job Purpose

The post-holder will liaise closely with the SEND Lead on strategies to maximise inclusion academically, socially and emotionally and promote strong links with the pupil's parents/carers. The successful candidate will have a shared commitment to our values and must have the ability to form positive working relationships, working closely with outside professionals to best support the pupil.

#### KEY RESPONSIBILITIES

- To embody the values, vision and ethos of Harvington C of E First and Nursery School and work as part of a team in delivering policy which will ensure high quality and successful outcomes.
- To demonstrate a thorough knowledge of safeguarding procedures ensuring procedures are adhered to whilst maintaining confidentiality.
- To demonstrate and adhere to the school's health and safety policies and procedures.
- To follow all school policies, especially safeguarding and behaviour.
- To support the pupil, ensuring safety and maximising access to a broad and balanced curriculum.
- To liaise closely with school staff and the Sensory Support Team to structure work and to foster differentiation which allows maximum access to the curriculum.
- In liaison with the SENCo, develop strategies which are supportive to the pupil.
- In liaison with the SENCo, support a range of activities and experiences to broaden and enrich the individual's learning.

#### SPECIFIC RESPONSIBILITIES

- Have a sound knowledge and understanding of deafness and its impact.
- Know the child's IEP targets/EHCP targets and ensure work is being planned and carried out towards these targets.
- Use inprint 3 resource to create resources to support the child's learning and understanding.
- Support the pupil's audiological equipment needs, including daily checks and reporting any faults/concerns.
- Work directly to support the communication needs of the pupil and support staff in communicating with the pupil as required.
- Assist the pupil in the development of communication skills which will include the use of British Sign Language.
- Support the pupil's understanding through use of appropriate communication which will include the use of voice, British Sign Language and visual support materials.
- Support the pupil's personal needs, and assist with the development and implementation of individual Education, Behaviours and Personal Care programmes and strategies, with a strong emphasis on promoting independent living skills.
- Promote the inclusion and acceptance of all pupils within the mainstream school.
- Encourage the pupil to interact and work co-operatively with others, and engage in learning activities.

- Within the context of teacher led planning, set challenging expectations and promote self-esteem and independence.
- Use strategies, in liaison with the teacher, to support the pupil in achieving learning goals and maximising independent communication with peers and staff.
- Liaise with the Sensory Support Team in lesson planning, evaluating, adapting and adjusting lessons and work plans as appropriate.
- Support the teacher's understanding and use of audiological equipment and learning resources.
- Monitor and evaluate pupil responses to learning activities through observation and planned recording of achievement against pre-determined learning objectives.
- Provide the Class teacher and Sensory Support Team with objective and accurate feedback and reports as required on pupil achievement, progress and other matters, ensuring the availability of appropriate evidence.
- Be responsible for keeping and updating records as agreed with the teacher contributing to reviews of systems and records as requested.
- Promote positive behaviour, dealing with challenging behaviour in line with established policy and encourage pupils to take responsibility for their own behaviour.
- Report on pupil progress and lesson outcomes to the supervising teacher/ Sensory Support Team using agreed formats.
- Provide records as requested by the SENCo Lead.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required
- Assist with supervision out of lesson times as required, including break times.
- Accompany teaching staff and pupils, as appropriate, on visits, trips, and out of school activities.

Any other duties commensurate with the scale of the post as may be required under the direction of the Head teacher/SENCo

Qualifications

Essential: GCSE English and maths qualification or equivalent, at least level 2 British Sign Language, a commitment to developing own learning development/continued professional development

Signed..... (TA)

Signed..... (HT/DH)

Date.....