



Aston Fields Middle School
'A School of Character'

Job Description

Job Title:	KS2/3 Teacher
Pay Scale:	MPS (0.6)
Term of Appointment:	Temporary until 31 st August 2027
Responsible to:	Director of Subject and Director of Year Group according to the strand of work.
Date of assuming post:	1 st January 2027
Deadline:	Wednesday 11 th November 2026
Interviews:	w/c 16 th November 2026

Main Purpose of Post

To undertake the professional duties of a teacher.

To secure high-quality teaching and learning and improving standards of learning and achievement for all pupils across the middle school age range.

This job description is additional to the basic duties outlined in the latest School Teachers' Pay and Conditions Document in accordance with the school's policies and under the direction of the Headteacher

Specific Duties

To take overall responsibility for the teaching of classes which will include:

- Planning and teaching schemes of work developed in association with Directors of Subject that reflect school, local and national priorities.
- Maintain records of pupil achievement in line with departmental and year group policies.
- Monitor the progress and levels of achievement of all pupils in the class and recording and reporting on this progress in line with school assessment policy.
- Participate in training and other learning activities and performance development as required.
- Promote high standards amongst pupils in relation to attitudes, endeavour, punctuality and appearance.
- Take responsibility for the social development and well-being of class members, communicating and dealing with colleagues about aspects of children's learning or their barriers to learning.
- Liaising with the Director of Year Group, the Senior Leadership Team, the SENDCo, and external agencies, as appropriate and in line with school policies.
- Liaise with parents/carers as first point of contact for class members.
- Participate in any arrangements within an agreed framework for the appraisal of performance.
- Contribute to the overall aims of the school.



- Promote good attendance amongst pupils taking responsibility for ensuring accurate records are kept and forwarded to the attendance manager and senior members of staff for analysis as required.
- Create and maintain a stimulating environment for learning within the classroom.
- Be aware of and support difference, ensuring equal opportunities for all.
- Under the direction of the Senior Leadership Team, prepare interim and end of year reports and discuss pupil progress with parents/carers at Parents' Evenings.
- Undertake supervision duties and extra curricular activities as appropriate and other duties that are deemed appropriate to the role by the Senior Leadership Team.

Demonstrate knowledge and understanding of:

- The school's aims and priorities as identified in the School Improvement Plan (SIP) targets and action plans.
- The values and principles through which the school operates and the policies which determine appropriate action.
- Any statutory curriculum requirements and requirements for assessment, recording and reporting of pupils' attainment and progress.
- The features of high-quality teaching and strategies for improving and sustaining high standards of teaching, learning and achievement for all pupils.
- The implications of the Code of Practice for the teaching of Special Educational Needs for teaching and learning, equal opportunities and access initiatives.
- Knowledge of effective teaching strategies, including developments in pedagogy and learning from best practice.
- Maintain an up-to-date knowledge of national and local strategies, initiatives, and curriculum developments and their integration into the curriculum.
- Be aware of, and comply with, policies and procedures relating to safeguarding, child protection, PREVENT, health and safety, security, confidentiality and data protection (GDPR), reporting all concerns to the appropriate person/DSL/DPO/SLT.

Contacts

In all contacts, the postholder will be required to present a good image of the School and the County Council as well as maintaining constructive relationships. This includes on social media platforms, as outlined in the Staff Code of Conduct/ Handbook which will be provided as part of induction procedures.

Notes

- The Governing Body reserves the right to alter the content of this Job Description, after consultation, to reflect changes to the job or services provided, without altering the general character or level of responsibility.



- The duties described in this Job Description must be carried out in a manner which promotes equality of opportunity, dignity and due respect for all employees and service users.