

Job Description - Teaching Assistant + SEN Allowance
St Anne's CE Primary School and Nursery, Wyre Hill, Bewdley, DY12 2UF

Position title: Teaching Assistant + SEN Allowance.

Start date: As soon as possible

Contract type: Permanent

Grade: TA 1 + SEN Allowance

This grade is applicable to teaching assistants who will work under the direction of a teacher and/or SENDCo.

Hours: Term Time only, Plus 5 pro-rata TED days.

20 hours and 30 minutes per week, Monday - Friday 8.45-1.15

Reports to: SENDCo

Purpose of the role

The role is part of SEN team which means you will be working across the school, under the support and supervision of the school SENDCo and Class Teachers.

Key Responsibilities

- **Classroom Support:** Actively engage in delivering academic work, closely following the guidance and specific direction of both the Class Teacher and the SENDCo.
- **Whole-School Flexibility:** Support other pupils across the school on occasion, adapting flexibly to changing needs as required.
- **Break Time Supervision:** Support and engage with children during their break times, encouraging positive social interaction and safe play.

Person Specification

- **High Expectations:** A commitment to maintaining high standards for pupils' achievement and development.
- **Positive Behaviour Management:** Ability to use positive, constructive strategies to manage behaviour and support emotional well-being in line with the school's behaviour policy.
- **Part of the Team:** A flexible approach, a sense of fun, and the ability to work collaboratively within a close-knit school team.

Desirable Criteria

- Experience supporting children with Special Educational Needs and/or Disabilities (SEND).

Disclosure Barring Service (DBS)

This post is exempt under the Rehabilitation of Offenders Act 1974 and as such appointment will be conditional upon the receipt of a satisfactory response to a check of criminal records via the Disclosure and Barring Service before the appointment is confirmed. This will include details of cautions, reprimands, or final warnings, as well as convictions. The County Council has a commitment to safeguarding service users in our care.

Equality & Diversity: We are committed to equality of opportunity for all citizens and celebrate the diversity of all its residents.