

PERSON SPECIFICATION

Post Title: Planning Officer
Directorate/Division: Economy and Infrastructure Directorate, Planning Development Management
Scale/Grade: Scale 6 – SO1

QUALIFICATIONS/TRAINING/EXPERIENCE/KNOWLEDGE:

It is **essential** that the post holder has:

- An appropriate degree or equivalent
- Demonstrable experience on appointment
- Membership of the Royal Town Planning Institute (or working towards)

Note:

Progression to SO1 depends on gaining full membership of the Royal Town Planning Institute and considerable relevant experience.

It is **desirable** that the post holder has:

- Experience of working in Development Management and a knowledge of the law and practices relating to Development Management
- Experience of working with Local Authority service departments, other Local Authorities and Organisations and the General Public
- Experience of working in or with the Waste or Minerals Industry

SKILLS AND ABILITIES:

It is **essential** that the post holder has:

- Good communication skills, both oral and written, and the ability to apply them in formal and informal settings
- Good, confident negotiation skills, the ability to "think on feet" and to maintain a sensitive and tactful approach in all situations
- The ability to think creatively and provide solutions to diverse problems

OTHER FACTORS AND ATTITUDES:

It is **essential** that the postholder has:

- Ability to travel throughout the County and is prepared to work occasional evenings and weekends
- Is able to carry out site inspections and surveys often in difficult terrain and/or weather conditions