



Job Title and Level

Teaching Assistant (supporting SEND children) – TA2

Main Purpose of the Role

The Teaching Assistant (SEND) plays a crucial role in supporting the educational, social, and emotional development of a number of children with special educational needs and disabilities (SEND) at Chaddesley Corbett Endowed Primary School. This position is essential in ensuring the children receive the individualised attention and tailored support they require to thrive within the school's inclusive and nurturing environment.

Key Responsibilities and Duties

Supporting the Child's Learning and Development

- Work closely with the class teacher and SENCO to implement tailored learning strategies that cater to the children's specific needs and abilities.
- Support the students with learning, daily routines, emotional regulation, and social interactions to foster their independence and social-emotional well-being.
- Use structured interventions to enhance the children's learning and engagement in the classroom.
- Collaborate with the class teacher to adapt and differentiate lesson plans and resources to ensure the children can actively participate and make progress.
- Monitor the children's progress and provide regular feedback to the class teacher and SENCO to inform future planning and support.

Collaboration and Communication

- Liaise with parents, therapists, and external agencies to ensure a holistic approach to the children's development and to facilitate a smooth transition between home and school.
- Attend meetings and contribute to the development and review of the children's Education, Health, and Care Plan (EHCP) or other support plans.
- Communicate effectively with the children, their families, and other professionals to ensure a consistent and coherent approach to the children's care and education.

Promoting an Inclusive Environment

- Promote a positive, inclusive, and nurturing environment for the children, fostering a sense of belonging and acceptance within the school community.
- Support the children's participation in whole-class activities, group work, and school events to facilitate their social integration and personal development.



- Encourage the children's independence and self-advocacy skills, empowering them to take an active role in their own learning and decision-making.
- Assist in the development and implementation of strategies to address any barriers to learning or participation that the children may face.

General Responsibilities

- Maintain accurate records and documentation related to the children's progress, support, and any relevant incidents or concerns.
- Participate in relevant training and professional development opportunities to enhance your knowledge and skills in supporting children with SEND.
- Contribute to the wider life and ethos of the school, supporting the school's vision and values.
- Undertake any other reasonable duties as directed by the class teacher, SENCO, or school leadership team.

Skills and Competencies

- Excellent communication and interpersonal skills, with the ability to build positive relationships with the child, their family, and other professionals.
- Demonstrated experience in supporting children with SEND.
- Strong organisational and time-management skills, with the ability to prioritise tasks and work effectively under pressure.
- Patience, empathy, and a genuine commitment to promoting the well-being and inclusion of children with SEND.
- Ability to work collaboratively with the class teacher, SENCO, and other members of the school team.
- Willingness to participate in ongoing professional development to enhance your skills and knowledge.

Professional Development

Chaddesley Corbett Endowed Primary School is committed to supporting the professional growth and development of all its staff. As a Teaching Assistant you will have access to a range of training opportunities, including:

- Specialised training in supporting children with autism, communication difficulties, or other SEND.
- Opportunities to observe and learn from experienced teachers and SEND professionals.
- Encouragement and support to pursue further qualifications or certifications relevant to your role.

The school values the continuous learning and development of its staff, and will work with you to identify and address your professional development needs, ensuring that



you have the skills and knowledge to provide the highest quality support to the child in your care.

Safeguarding

Chaddesley Corbett Endowed Primary School is committed to safeguarding and promoting the welfare of all its pupils. As a Teaching Assistant, you will be responsible for:

- Adhering to the school's safeguarding and child protection policies and procedures.
- Recognising and reporting any concerns about a child's safety or well-being to the designated safeguarding lead (DSL).
- Participating in regular safeguarding training to ensure your knowledge and understanding of child protection issues are up-to-date.
- Maintaining appropriate boundaries and professional relationships with the child and their family.
- Promoting a culture of vigilance and a safe environment where pupils feel secure and valued.
- Ensuring the child's physical and emotional needs are met, and that they feel safe, supported, and respected at all times.

By prioritising the safety and well-being of the child in your care, you will play a vital role in upholding the school's commitment to safeguarding and promoting the best interests of all its pupils.